

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in WG1 and WG2 in the Springburn Campus at 4.30pm on Wednesday, 20 March 2024

1. **Sederunt**
2. **Apologies**
3. **Declarations of Interest**
 - a) **Interest¹**
 - b) **Connection²**
4. **Welcome**
Chair of the Board of Management
5. **Minute of the Previous Meeting held on 13 December 2023 (For Approval)**
(copy attached)
6. **a) Matters Arising from the Previous Meeting held on 13 December 2023**
 - b) **Matters Arising / Action List (For Noting)**
 - i) **Board of Management Action Log as at March 2024**
(copy attached)
 - ii) **Board of Management and Standing Committee Action Log**
[Board of Management Action List - 2023 - 2024.xlsm](#)
7. **Standing Items**
 - a) **Chair's Report (For Information)**
Report by Chair
(verbal)
 - b) **Principal's Update Report - APPENDIX 1 IS NOT FOR THE PUBLIC DOMAIN**
(For Discussion and Noting)
Report by Principal
(copy attached)
 - c) **Students Association Priorities Update (For Discussion and Noting)**
Report by Student Association Presidents
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

8. **Draft Standing Committee Minutes (*For Information*) – NOT IN THE PUBLIC DOMAIN**
 - a) **Audit and Risk Committee – 20 February 2024**
 - b) **Learning and Teaching Committee – 28 February 2024**
 - c) **Finance and Resources Committee – 05 March 2024***(copies attached)*
9. **Items for Approval and Endorsement**
Board and Committee Membership
Report by Secretary to the Board of Management
(copy attached)
10. **Sale of West End Campus – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Director of Estates and Corporate Services
(copy attached)
11. **EIS FELA ‘resulting boycott’ - Consideration of Breach of Contract – NOT IN THE PUBLIC DOMAIN**
Report by Principal
(copy attached)
12. **Senior Management Team Restructure – NOT IN THE PUBLIC DOMAIN**
Report by Principal
(copy attached)
13. **Standing Orders Review / Refresh**
Report by Secretary to the Board of Management and Director of Estates and Corporate Services
(copy attached)
14. **Policies**
 - a) **Conflict of Interest Policy**
 - b) **Code of Conduct for the Board of Management****Report by Secretary to the Board of Management and Director of Estates and Corporate Services**
(copy attached)
15. **Items for Discussion and Noting**
Quarter 2 Forecast and Management Accounts to 31 January 2024 – NOT IN THE PUBLIC DOMAIN
Report by Vice Principal Operations and Head of Finance
(copy attached)
16. **Progress Against Targets: College Strategy 2022/27 - NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Curriculum and Quality Enhancement and Director of Digital and Information Services
(copy attached)

17. **2023-24 Credit Activity and Student Withdrawal Update – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)
18. **Scottish Government Energy Efficiency Project – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Director of Estates and Corporate Services
(copy attached)
- Items of Correspondence (For Information)**
19.
 - a) Letter from EIS.FELA re. Industrial Action
 - b) Letter from Unison re. Industrial Action
 - c) Letter to Principals from EIS General Secretary – ASOS
 - d) Letter to Principal from GKC EIS.FELA Branch – ASOS*(copies attached)*
- Items for Information**
20.
 - a) All Staff Communication Issued on Behalf of the Executive Committee
Report by Secretary to the Board of Management
 - b) Glasgow Kelvin College – Application for Financial Support – NOT IN THE PUBLIC DOMAIN
 - c) Glasgow Kelvin College – Campus Re-investment – Update Report
 - d) Glasgow Kelvin Learning Foundation – SCIO – Accounts to March 2023 – NOT IN THE PUBLIC DOMAIN
 - e) Colleges Scotland CEO Report – January 2024
 - f) GCRB – Regional Briefing Board Meeting January 2024*(copies attached)*
21. **Approved Policies (For Information)**
Item 21a – College Admissions Policy – Approved by the Learning and Teaching Committee on 28 February 2024
- Impact on Students, Risk, Equality, Data Protection and Environmental & Sustainability – Discussion**
22. **Impact on Students – key issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
23. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
24. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
25. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

26. **Environmental and Sustainability – Environmental and Sustainability issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
27. **Closure**
28. **Date of Next Meeting**
Wednesday, 12 June 2024 at 4.30pm – WG1 and WG2, Springburn Campus

Dates for the Diary

- **Board Session and Board Dinner: Risk Register Refresh/Risk Appetite session followed by a Board Dinner, Thursday 18 April 2024 at 5pm in the Easterhouse Campus; and**
- **Board Self-Evaluation Session and Power BI Development Session (date in June to be confirmed)**

All Press Releases relating to the College are available to view on the Board Portal via the following link:

[Press Releases 2023-24](#)